



# Homes of Riviera Dunes HOA

## Owner/ Renter Registration Form

Community Name **Homes of Riviera Dunes** **D** **Hammocks at Riviera Dunes** **D**

Property Owner \_\_\_\_\_

Property Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone (\_\_\_\_) \_\_\_\_\_ Alternate Phone (\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_

Renter Name: \_\_\_\_\_

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Primary Phone Number \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Rental period From \_\_\_\_\_ To \_\_\_\_\_

Copies of current Lease must be submitted to C&s Community Management ,nd must be updated at Lease Renewal to avoid being dropped from system.

Note: Renters must be listed as family members to allow them to register their guests and vendors.

Transponder (Clickers) for resident gate turned over at closing or tenant lease signing

Clicker 1 \_\_\_\_\_ Clicker2 \_\_\_\_\_ Clicker3 \_\_\_\_\_ Clicker 4 \_\_\_\_\_

### Vehicle information

Make	Model	State	Plate Number



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Permanent Guest and Vender list

Name	Name	Name

Note: List the Names of any and all relatives, house guest and service providers that you expect on a regular basis

Gated Communities with an Envera Visitors Entry Kiosk:

Owners: An account for you will be created at [www.myenvera.com](http://www.myenvera.com). Your username and password will be mailed to you. It is required for you to access your account. A link to a tutorial is provided at the login page. This will explain the essentials of the system, and how you may interact with it. In addition to [www.myenvera.com](http://www.myenvera.com), you maintain, you can also maintain your guest list using the two options below.

Owners & Tenants: You can maintain your Guest List using the following two options:

1. Live Operator - schedule guests over the phone by calling our Central Station at (877) 936-8372, opt km2
2. Automated Voice Message System Call ahead to (941) 556 7050 and leave a message providing the name of a guest to be registered. Our Central Station Operators will update your visitor list with this information.

With the information above, Envera will enter your initial visitor list for you, or you may enter it on your own. You should check this list for any and all relatives, house guests or service providers that you expect on regular basis.

Please return to

Homes of Riviera Dunes HOA  
 c/o Advanced Management of Southwest Florida, Inc  
 9031 Town Center Parkway  
 Bradenton, FL 34202

Signature, \_\_\_\_\_ Date, \_\_\_\_\_

The information above will remain confidential and will be used Solely by the HOA and Envera for community access and security. It is the responsibility of the owner/ resident to keep the above information current. Please advise us of any changes, additions, or deletions

For Envera Use Only:	Credential Type:	(F) ,b	(S) ticker	(C) ard	(O) ther
#] () , _____	#2 () , _____	#3 () _____	# { le _____		