

Homes of Riviera Dunes HOA

Owner/ Renter Registration Form

Community Name : Homes of Riviera Dunes Hammocks at Riviera Dunes

Property Owner _____

Property Address _____

Mailing Address _____ State _____ Zip _____

Primary Phone (____) _____ Alternate Phone (____) _____

Email Address _____

Renter Name: _____

Primary Phone Number _____ Alternate Phone _____
 Primary Phone Number _____ Alternate Phone _____

Email Address _____

Rental period From _____ To _____

Copies of current Lease must be submitted to C&S Community Management and must be updated at Lease Renewal to avoid being dropped from system.

Note: Renters must be listed as family members to allow them to register their guests and vendors.

Transponder (Clickers) for resident gate turned over at closing or tenant lease signing

Clicker 1 _____ Clicker 2 _____ Clicker 3 _____ Clicker 4 _____

Vehicle information

Make	Model	State	Plate Number



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Permanent Guest and Vender list

Name	Name	Name

Note: List the Names of any and all relatives, house guest and service providers that you expect on a regular basis

Gated Communities with an Envera Visitors Entry Kiosk:

Owners: An account for you will be created at www.myenvera.com. Your username and password will be mailed to you. It is required for you to access your account. A link to a tutorial is provided at the login page. This will explain the essentials of the system, and how you may interact with it. In addition to www.myenvera.com, you maintain, you can also maintain your guest list using the two options below.

Owners & Tenants: You can maintain your Guest List using the following two options:

1. Live Operator – schedule guests over the phone by calling our Central Station at (877) 936-8372, option 2.
2. Automated Voice Message System – Call ahead to (941) 556-7050 and leave a message providing the name of a guest to be registered. Our Central Station Operators will update your visitor list with this information.

With the information above, Envera will enter your initial visitor list for you, or you may enter it on your own. You should check this list for any and all relatives, house guests or service providers that you expect on regular basis.

Please return to

Homes of Riviera Dunes HOA
 c/o C&S Community Management Services, Inc.
 4301 32nd Street West, A-20
 Bradenton, FL 34205

Signature _____ Date _____

The information above will remain confidential and will be used solely by the HOA and Envera for community access and security. It is the responsibility of the owner/ resident to keep the above information current. Please advise us of any changes, additions, or deletions

For Envera Use Only:		Credential Type: (F)job (S)ticker (C)ard (O)ther			
#1 { } _____	#2 { } _____	#3 { } _____	#4 { } _____		